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ADM-10.5

DDS&T-3067-67

4 August 1967

MEMORANDUM FOR: Members of DDS&T Historical Board
SUBJECT : Progress on Historical Projects

1. Attached are Progress Report Forms mentioned at the last meeting of the DDS&T Historical Board.

2. It is requested that these be filled out as completely as possible to reflect status as of 15 August 1967, then returned to the undersigned as soon thereafter as possible.

3. The information will be used:

- a. To brief the Deputy Director, S&T on current status of the historical project within the Directorate.
- b. To serve as an input to the Agency Historian's Quarterly Report to the Executive Director-Comptroller.


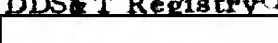


Chairman
DDS&T Historical Board

25X1A

Attachment
a/s

Distribution:

- 1 - ea Member/Historical Bd (DDS&T)
- 1 -  Chrono
- 1 - Subj File
- 2 - DDS&T Registry
- 1 - 

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PROGRESS ON THE HISTORICAL

RECORD OF _____
(Office)

(As of _____)
(Date)

A. Basic Document (Main Report):

Draft:

Final:

Per cent Complete - _____

Completion Deadline - _____

Completion Deadline - _____

If the basic document will have Annexes or Appendices (Charts, etc.) what will be the approximate number? _____

How many of these:

- are available or have been prepared _____
- are being prepared _____
- have not been started _____

REMARKS: (Regarding basic document):

GROUP 1
Excluded from automatic
downgrading and
declassification

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Progress on the Historical Record of _____ (cont)
(office)

B. Monographs or Other Separate Reports:

Please list those separate, self-contained documents now planned as supplementary reports to round out the Office history.

TITLE	PERSON RESPONSIBLE FOR PREPARATION	COMPLETED		ASSIGNED DEADLINE	REMARKS
		YES	NO		
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					

(Use additional sheet if necessary)

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